Accessing Certificates

Please follow the steps below to receive your certificate. The steps must be done in this order.

- 1. Go to the Learning Platform and log in. <u>https://oota.mclms.net/en/?login=force</u>
- 2. Click on the course for which you need a certificate to open it from the main page.



3. Click on Webinar Session like you were accessing the course again for the event (live webinar, in-person, or on demand).

able when discussing healthcare policy. Jacque additionally is we post-secondary transition program that starts within the public sc	orking as an independent contractor on the hool district and follows the student into th	development of an OT-based e community post-graduation.
Regist	er HERE today!	
Live Webinar ~ May 5, 2021 ~ 7:00 -8:30pm	01:30:00 🕈	
Webinar Session	01:30:00 🥒 🗸 🛱	Course Details
Quiz	\$	Favorites

4. Once the course opens up, click on the button to the right that says NEXT: QUIZ.



5. After following these steps, your certificate should now be available in the My Certificates section of the dropdown under MY ACCOUNT in the top right hand corner of the page.



6. Click on My Certificates and access your certificate to download or print for your records.

OOTA Members will also have their CE tracked in CE Tracker on the Member Resources section of the main OOTA website.

ertifica	ates		
Certificates			
#	Name	Certificate file	Date awarded
#	Name March 30, 2021 ~ Cultural Awareness	Certificate file Download	Date awarded 03/30/2021

Please contact <u>ootastaff@gpsforgrowth.com</u> with any questions.

Thank you!